

# MEMORANDUM

## ASSOCIATION OF BAY AREA GOVERNMENTS

Representing City and County Governments of the San Francisco Bay Area



### Attachment 3A

# SUMMARY MINUTES

**ABAG Power Executive Committee**

**Regular Meeting 2014-01**

**February 19, 2014**

MetroCenter, ABAG's Conference Room C

101 8<sup>th</sup> Street, Oakland, CA 94607

## WELCOME AND INTRODUCTIONS

Chairman Richard Sealana opened the meeting with introductions at 12:10 PM.

### Committee Representatives

Stephanie Hom  
Julie Bueren  
Richard Sealana (Chair)  
Chris Schroeder  
Angela Walton  
Alan Olds

### Jurisdictions

Town of Moraga  
County of Contra Costa  
City of Union City  
City of Milpitas  
City of Richmond  
Housing Authority of the City of Alameda

### Members Absent

Daniel Smith

City of Pleasanton

### Staff Present

Jerry Lahr  
Ryan Jacoby  
Daniel Hamilton  
Susan Hsieh  
Kenneth Moy (via telephone)

ABAG POWER  
ABAG POWER  
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## PUBLIC COMMENTS & ANNOUNCEMENTS

Hamilton informed members of the current objectives and status of the BayREN (Bay Area Regional Energy Network) Codes & Standards Program.

Lahr reiterated the importance of amendments to the Brown Act, specifically recording votes and attendance correctly.

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#### **APPROVAL OF SUMMARY MINUTES OF DECEMBER 11, 2013.**

Motion was made by Schroeder/S/Hom/C/5:0:0 to approve the Summary Minutes of December 11, 2013 Executive Committee Meeting.

**Votes:**

Julie Bueren - Absent

Stephanie Hom - Yes

Alan Olds - Yes

Chris Schroeder – Yes

Richard Sealana – Yes

Daniel Smith - Absent

Angela Walton - Yes

#### **NATURAL GAS PIPELINE CAPACITY ISSUES**

##### **Stranded Capacity Costs**

Lahr provided a list of invoices received from PG&E for the CTA Unrecovered Pipelines Capacity costs. To date the program has paid a total of \$181,992 for these costs starting from April, 2012. Members acknowledged and appreciated the requested revision which included an additional projected cost column with verbal explanation of those projections by Lahr.

Representative Bueren arrived approximately 12:25 PM.

#### **CLOSED SESSION**

Conference with Legal Counsel—Existing Litigation, Govt. C. Sec. 54956.9(d):

1. Application of Pacific Gas & Electric Company to Set New Core Interstate Pipeline Capacity Planning Range (A. 13-06-011)
2. Application of Pacific Gas & Electric Company Proposing Cost of Service and Rates for Gas Transmission and Storage Services for the Period 2015-2017 (A. 13-12-012)

The Chairman announced that no reportable action was taken in closed session.

#### **REPORT ON NATURAL GAS PROGRAM**

##### **Monthly Summary of Operations FY 13-14**

Lahr provided the members with the Monthly Summary of Operations reports for FY13-14. Members were updated on the percentage savings comparisons with PG&E. The cumulative savings through December, 2013 is -2.9% including the CTA Unrecovered Pipelines Capacity costs.

##### **Gas Hedge Chart**

Lahr provided information on the various current long-term gas purchases (contracts which are greater than one month in length).

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#### **Market Price Chart**

Lahr provided a comparison of gas prices with an emphasis on higher than average near-term prices due to recent severe weather.

#### **PG&E Bill Insert Introduction**

Lahr explained that in following months POWER would be responsible for including PG&E bill inserts enclosed with mailed monthly invoices. Frequency of mandatory bill inserts is unknown at this point.

#### **FY 2012-13 AUDITED FINANCIAL STATEMENTS**

##### **ABAG POWER Basic Financial Statement**

Hsieh reported that a clean audit opinion was received for the 2013 financial statements. The independent auditor did not note any deficiencies in internal controls or material weaknesses.

##### **ABAG POWER Memorandum on Internal Control**

Hsieh stated that the independent auditor recommended a new procedure for POWER's bank reconciliation process: both review and preparer should sign off on bank reconciliations. In the past, only the reviewer's sign-off was required. The new process will enhance internal controls.

#### **APPROVAL OF FY 2012-13 AUDITED FINANCIAL STATEMENTS**

Motion was made by Bueren/S/Schroeder/C/6:0:0 to approve the FY 2012-13 audited financial statements.

Votes:

Julie Bueren - Yes

Stephanie Hom - Yes

Alan Olds - Yes

Chris Schroeder – Yes

Richard Sealana – Yes

Daniel Smith - Absent

Angela Walton - Yes

#### **BAYREN UPDATE**

Lahr provided an update on the Single Family and Multifamily Programs, as well as the Capital Advance Program.

#### **OTHER BUSINESS**

Bueren began discussion of the Pipeline Pathways Project, followed by Sealana's update of local Community Choice Aggregation (CCA) projects emphasizing the ability to purchase "clean" energy.

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#### ADJOURNMENT

Chairman Sealana adjourned the meeting at 1:55 pm.

/rj

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\*Example of a motion – *[Member No. 1/S/Member No. 2/roll call vote/C/8:0:0]* means Member No.1 motions, seconded by Member No.2, after roll call vote, motion carries, 8 = “yes” votes, 0 = “no” votes and 0 = abstention.